



# Welcome to our Nursery

## 2020 Handbook



# BRAMPTON PRIMARY SCHOOL

## STARTING SCHOOL/NURSERY CLASS 2020/2021

### Getting to know us...

Many children will already be aware that they are about to start Nursery in September, and may already be excited or nervous. At Brampton Primary School we want to make every effort in supporting you and your child as they begin their learning journey with us.

All of the information in this booklet assumes that schools will be open again from after the May half term and certainly by September. If the government advice differs from this, then we will keep you informed and let you know what alternative arrangements have been made.

### Stay and Play Sessions:

A way in which we can support you and help your child feel happy and secure about starting Nursery, is by inviting you to our Stay and Play sessions. These sessions are drop-in sessions, supported by our nursery staff.

These sessions will take place on a Monday, Tuesday or Thursday afternoon between 12.45 – 1.30pm and 2pm -2.45pm in the last six weeks of the summer term. Each family will be invited to attend three sessions. The sessions will be led by nursery staff and will involve creative and social activities. During this time your child will also be able to play in the nursery classrooms and the Foundation Stage playground, with an adult from their family close by for reassurance. They will become familiar with the surroundings and the adults who will care for and teach them in September.

### Tours of the school

If you would like the opportunity to have a tour of the school, Mrs Hardie will be available Friday mornings 9.15-10.30. Please contact the office to arrange an appointment.





## Home Visits

To support your child to settle, we visit each one of our children at home before they start in the nursery. Two of our staff team will visit you, one of which will engage your child in some play and the other will go through expectations and routines in the nursery and will be able to answer any questions parents may have. We will bring with us a basket of toys, your child will be able to play with us and observe us as new adults, in your own home environment and so start to build up a relationship of trust with the adults who work in the nursery.



Home visits often give all of those involved the opportunity for a more relaxed discussion. From our past experience of home visiting, it seems to be a very significant event; one which our children remember for a long time and refer back to. You will be allocated a date and time for your home visit and this will be sent out to you in your acceptance letter. If you are not able to make the date and time given to you then contact the office to rearrange the visit.



# STARTING SCHOOL...in our Nursery

We are delighted to be able to offer a nursery place to your child. Your child will have been invited to attend one of the two session times we run – **Option 1** or **Option 2**.



Option:	Hours of attendance	Additional information
1	Mornings – every day (9am – Midday)	Your child will attend for 3 hours every morning from Monday – Friday.
2	Afternoons – every day ( 12.30pm – 3.30pm)	Your child will attend for 3 hours every afternoon from Monday – Friday.

## The start and end of sessions:

When bringing your child to school, please arrive on time and be there in the playground punctually at the end of the session to collect them. Our youngest children can become upset if they are left after all of their friends have gone home. If your child is in the morning nursery, then they will come into school through the entrance on Masterman Road and be picked up by the gates that open up into Brampton Park. If your child is in the afternoon nursery, then they will come into school through the gates that open up into Brampton Park and then be picked up by parents entering through the gates on Masterman Road.

At first, please bring your child directly to the classroom, which will be open from 9.00am or 12.30pm; you are welcome to help them settle at an activity. We would encourage you to leave by around 9.20am or 12.50pm, unless your child is particularly distressed. When your child is feeling more settled, the time between dropping them off and when you leave should decrease. Later in the year, we will be aiming to increase your child's independence, and so will expect them to line up in the playground before coming into school.



At the end of the session, please come to collect your child from the nursery classrooms. The doors will open at 11.50am and 3.20pm. The staff will let you know which door your class uses. The children are dismissed one at a time to ensure that the staff know who has been picked up – please be patient if you have to wait!

### **Collection Arrangements:**

It is very important that we know about your collection arrangements. **If someone different is picking your child up we need to be told at the beginning of the session. If, for any reason, you are delayed or if you have had to make different arrangements in regards to who is picking your child up, please telephone the office on 020 8472 0830.**

### **Contact Details**

Please make sure that the main school office always has your up to date contact names, numbers and addresses so that we can always reach someone if your child is unwell or has an accident.



### **What if my child does not settle immediately?**

Some children take a little longer to settle than others, but all soon get used to their new routine. If, at any time, you are concerned, please make an appointment through the office to meet with your child's key person or see them informally before or after school. Usually children settle very quickly once their parent has left them and we are happy to give you a reassuring phone call to confirm this if you would like.

### **What is a Key Person?**

Each child in the nursery is allocated a 'Key Person' which means that they have a special named adult responsible for supporting them. Each member of staff is responsible for tracking, observing and maintaining a portfolio of work and photographs for a small number of children and these are their key children. We find that this helps children to settle well and feel secure in the nursery setting. The key person will be allocated when your child has settled into nursery and we are able to see what relationships have formed.

### **What if my child has medical needs?**

When you complete your application, let us know of any medical needs your child may have and also talk to your class teacher. Ms Graham, our School

Welfare Assistant, may need to complete a risk assessment or liaise with you about a careplan. Likewise if your child needs to take medicine while attending the nursery, please contact Ms Graham.

### **What if my child has an accident during the school day?**

Children may have accidents at school, if this happens then there are first aiders who will look after your child. If your child bumps their head during the day, you will be informed when you pick them up. If your child is injured in a way that may require a visit to the doctor or A&E, or becomes ill whilst at school, we will contact you immediately. We therefore ask that you provide us with up to date information regarding your emergency telephone numbers and addresses. If you cannot be contacted, and we feel that hospital treatment may be necessary, we would escort your child to hospital, whilst continuing to try and contact you.



### **Information about medicals and physical welfare**

There may be occasional routine screening checks by the school nurse or the dentist. Your permission will be sought on each occasion and you will be informed if your child needs treatment. We may also ask for your permission for vaccinations. We will be happy to talk these through with you.

### **What are the school's child protection and safeguarding procedures?**

The safety and wellbeing of your child is the responsibility of all of the adults at Brampton and of the utmost importance to us. All members of staff are trained in child protection and safeguarding every year. We have a duty to ensure that our children are not at risk of any kind of abuse. If we are concerned we will follow our child protection procedures. Mrs Lynn McCann is our designated safeguarding lead (DSL) and Child Protection & Pastoral Support Manager, staff members will talk through concerns with the DSL and parents will be asked to come into school to discuss the concern. Please talk to a member of staff regarding any concerns you may have regarding child protection.

### **The promotion of Fundamental British Values**

Brampton Primary School is committed to promoting tolerance and mutual respect and as a result the school will:

- promote racial equality;
- promote good race relations ;
- investigate any racial incidents;
- ensure that the children’s education includes the opportunity to learn about, visit and listen to people from cultures and religions different from their own;
- ensure that the children’s education promotes the children’s spiritual, moral, social and cultural education.

### **What should I do if I have a concern?**

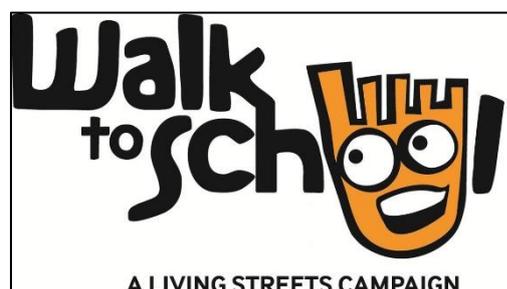
If you are concerned about an aspect of your child’s development, please have the confidence to discuss this with your child’s key person and the school’s special educational needs department. There might also be a personal issue which you would like to discuss with our Child Protection & Pastoral Support Manager, Lynn McCann. Members of staff will be willing to talk to you at any reasonable time. Quick queries can be answered at the beginning or end of the school day, but please make an appointment if you need to discuss anything at length or confidentially away from your child.

### **Complaints procedure**

The best way to sort out complaints is usually to talk the issue through with the class teacher or the key person. In cases of difficulty however, a member of the senior leadership team (SLT) would be happy to help you. If after speaking to a member of SLT you still have a concern, then contact the school governors.

### **School Travel Plan**

As a school, we promote and support families to take up a healthy lifestyle. Walking or riding a scooter/bike to school is good for your child’s health, the environment and it helps to reduce pollution around the school. Therefore, we aim to encourage as many parents as possible to allow their children to walk, scoot or cycle to school. There is cycle parking available next to the nursery entrance. We would ask parents to encourage their children to walk to school and not rely on a buggy when coming to nursery.



## Helping in class

Contact with parents is crucial and your support in the class is always welcome. We are always pleased to have the help of parents, which can be given in various ways, for example, by helping in the classroom; reading to the children or listening to them read; by helping accompany children on outings; helping with the garden area or by helping to maintain and organise the resources in the nursery.

## The importance of promoting a love of reading

We are very lucky to have a library for our children. We visit the library each week, where the children can borrow a different book each week. The children can also borrow a different book each day from the class book corner in the nursery. If you are able to volunteer to join us in the library, or for any of our reading sessions to help promote reading, please speak to your class teacher. We also recommend families join their local library and participate in the activities they run there, such as the Summer Reading Challenge.

Sharing books is a wonderful way to help your child learn to read and extend their vocabulary. We will send a book home with your child, please read with your child for ten minutes every night. They will also be given access to a web-based reading program called Bug Club.

You will have the opportunity to purchase a book bag; this is useful for keeping the books that come home from school in and also takes up less room on the corridor pegs than backpacks! Please look after school books as they are wonderful resource and we cannot use them if broken, ripped or scribbled in.

Lost or damaged books will have to be paid for by families as we will need to replace the book.

## What does my child need in order to be ready for school?

### Uniform

In the nursery, there is no expectation that the children should wear the school uniform. However, many children like to wear the uniform as a



way of belonging and also so they can look like their older brothers and sisters. Buying school uniform together and practising getting ready for school can be a good way to prepare your child for coming to school. The children will need black leggings or tracksuit/trouser bottoms, a white polo shirt, black shoes and a blue school jumper. Local supermarkets often sell packs of uniform at reasonable prices during the summer time. Also, you can buy the branded school logo uniform from the specialist uniform shop:

### **Fashion Stop**

138 High Street North, East Ham, London, E66 2HT.

Email: [info@fashionstopschoolwear.co.uk](mailto:info@fashionstopschoolwear.co.uk)

Phone: 0208 552 3200

Opening times:

Mon – Sat: 9.15am-6pm

Sun: 11am-4pm



### **School bags**

Book bags with the school logo on are available from the first aid room at school or from the uniform shop. We also recommend using bookbags, rather than backpacks, as it helps with safe storage in corridors.



### **Clothing**

Staff will help with difficult fastenings, but please encourage your child to become independent in dressing themselves before they start nursery. Sometimes young children have accidents, or forget to go to the toilet, so please supply your child with a bag containing a change of clothes.

**Make sure all items of clothing (including coats) are labelled with your child's name.**

### **Outdoor Play/Messy Play**

Children will have free access to the Foundation Stage playground in all weathers. Please ensure that your child comes to school equipped for the weather conditions. For example, if rain is expected, children should



bring a waterproof jacket and wellington boots (all named please). Children in the nursery are encouraged to play with many types of materials. These are often very messy. While every effort is made to protect children's clothing, we strongly recommend that children are dressed appropriately. We also recommend that parents keep their children's nails short – this helps with keeping hands clean and also reduces accidents when sharing toys and resources with the other children.

### **Jewellery**

Children are not allowed to wear jewellery for school as it can be dangerous and causes upset if lost. Any jewellery being worn for school will be removed, put in an envelope and kept in the school safe. Ear studs and watches are permitted.

### **Do I need to provide my child with snacks?**

Children have free access to water, milk, toast and fruit throughout the session so there is no need to provide anything additional. If your child does want to bring their own drink, it must be water. We will not allow children to bring squash, juice or fizzy drinks into the classroom. Talk to your class teacher about any allergies your child may have.

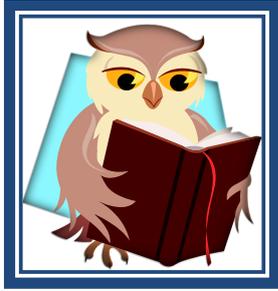


Please do not place drinks bottles inside book bags, as they often leak, and destroy the reading books.

### **Personal belongings**

We do not encourage your child to bring toys and other items of value or sentiment to school, unless requested by the teacher. They may get lost, broken, or damaged and if this happens the school cannot take responsibility for replacing them.





## **The Early Years Foundation Stage Curriculum**

The Early Years Foundation Stage (EYFS) is the statutory framework that sets the standards that all Early Years providers must meet to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children are ready for school and gives children the broad range of knowledge and skills that provide the right foundation for good future progress through school and life.

### **PRIME AREAS**

There are three prime areas of learning and they are essential for children's healthy development. They are:

- 1) Personal, social and emotional development: children develop a positive sense of themselves and others; form positive relationships and develop respect for others; develop social skills and learn how to manage their feelings; understand appropriate behaviour and have confidence in their own abilities.
- 2) Communication and language: children have opportunities to experience a rich language environment; develop confidence and skills in expressing themselves and speak and listen in a range of situations.
- 3) Physical development: children have opportunities to be active and interactive and develop their co-ordination, control and movement. They understand the importance of physical activity and make healthy choices.



## SPECIFIC AREAS

There are four specific areas of learning and they include the essential skills and knowledge children need to participate successfully in society. They are:

1) Literacy: children link sounds and letters and begin to read and write. They are given access to a wide range of reading materials to ignite their interest.

2) Mathematics: children develop their skills in counting, understanding and using numbers, calculating simple addition and subtraction problems and to describe shapes, spaces and measures.



3) Understanding the world: children make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.

4) Expressive arts and design: children explore and play with a wide range of media and materials; they are encouraged to share their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play, and design and technology.



## CHARACTERISTICS OF EFFECTIVE LEARNING

The Unique Child reaches out to relate to people and things through the Characteristics of Effective Learning, which move through all areas of learning: playing and exploring, active learning, creating and thinking critically.



# What can I do to support my child's learning at home?

- **One of the most important things at this age is that children are listened to and encouraged to talk.** Reading stories, singing nursery rhymes and counting songs are very valuable in developing the skills they will need as they progress through school.
- **Also developing children's confidence and self-esteem can be supported at home.** Encourage your child to dress themselves, tidy-up after themselves and help you with some simple tasks.
- **Talking about numbers, shapes and patterns in the environment** will help your child as they develop a mathematical awareness. The children in the nursery will receive a maths challenge once a week to complete at home.
- **Valuing the marks that your child makes is also very important.** Talking about these marks as their early attempts at writing will encourage your child to want to write more.
- When your child is ready to write recognisable letters, please encourage him/her to ***practise lower case letters rather than capitals.***
- **Make reading a priority.**  
***In a calm, quiet place spend time looking at books*** - read, talk and sing together every day. The children in the nursery will begin to bring home sounds that they are learning as the year progresses.
- **Finally make learning fun for you and your child!**

## Activities for Parents and the Under Fives

At Brampton Primary School we want to be an integral and valued part of our community. To achieve this, we offer a range of activities such as Coffee Mornings for parents, ESOL English classes, toddler / baby groups and much, much more... If there is something you would like us to offer, **please speak to Patrick Stewart about becoming involved and supporting your school.**

# Useful Websites for young children

The internet is an amazing resource, but please consider how your child is accessing information online...*are they safe?*

## Top tips:

- Be aware of what your child is doing on the internet.
- Make sure your child is supervised and that your PC, laptop, tablet or phone is ONLY used within view of an adult.
- Monitor your child's internet use and engage in what they are doing. Talk to them about what they are playing and ask questions.

Here are some safe, child friendly websites:

<https://www.bbc.co.uk/cbeebies>

[www.pbbear.lgfl.net](http://www.pbbear.lgfl.net)

<https://www.bbc.co.uk/bitesize/primary>

[www.topmarks.co.uk](http://www.topmarks.co.uk)

[www.sesamestreet.org](http://www.sesamestreet.org)

[www.funrooms.com](http://www.funrooms.com)

[www.lego.com](http://www.lego.com)





**Contact us:**

**BRAMPTON PRIMARY SCHOOL**

**Brampton Rd,**

**East Ham,**

**London, E6**

**3LB.**



**Tel: 020 8472 0830**

**Email: [info@brampton.newham.sch.uk](mailto:info@brampton.newham.sch.uk)**

**Check out our school website for up to date information about term dates, staffing, weekly bulletin and much, much more.....**

**[www.brampton.newham.sch.uk](http://www.brampton.newham.sch.uk)**

# Brampton Primary School term and holiday dates calendar 2020/21

## School Term and Holiday dates 2020/21

Governing bodies are responsible for setting the school term and holiday dates for each school. This calendar provides the dates for the academic year 2020-2021.

SCHOOL TERMS	PUPIL HOLIDAYS
<p style="text-align: center;"><b>Autumn 1</b></p> <p style="text-align: center;">Tuesday 1<sup>st</sup> September 2020 to Friday 23<sup>rd</sup> October 2020</p> <p style="text-align: center;"><b>INSET DAYS</b></p> <p style="text-align: center;">Tuesday 1<sup>st</sup> September 2020 Wednesday 2<sup>nd</sup> September 2020 Friday 23<sup>rd</sup> October 2020</p>	<p style="text-align: center;"><b>Half Term</b></p> <p style="text-align: center;">Monday 26<sup>th</sup> October 2020 to Friday 30<sup>th</sup> October 2020</p>
<p style="text-align: center;"><b>Autumn 2</b></p> <p style="text-align: center;">Monday 2<sup>nd</sup> November 2020 to Friday 18<sup>th</sup> December 2020</p>	<p style="text-align: center;"><b>Christmas Break</b></p> <p style="text-align: center;">Monday 21<sup>st</sup> December 2020 to Friday 1<sup>st</sup> January 2021 Christmas Day and New Year's Day fall within the Christmas Break</p>
<p style="text-align: center;"><b>Spring 1</b></p> <p style="text-align: center;">Monday 4<sup>th</sup> January 2021 to Friday 12<sup>th</sup> February 2021</p> <p style="text-align: center;"><b>INSET DAY</b></p> <p style="text-align: center;">Monday 4<sup>th</sup> January 2021</p>	<p style="text-align: center;"><b>Half Term</b></p> <p style="text-align: center;">Monday 15<sup>th</sup> February 2021 to Friday 19<sup>th</sup> February 2021</p>
<p style="text-align: center;"><b>Spring 2</b></p> <p style="text-align: center;">Monday 22<sup>nd</sup> February 2021 to Thursday 1<sup>st</sup> April 2021</p>	<p style="text-align: center;"><b>Spring Break</b></p> <p style="text-align: center;">Tuesday 2<sup>nd</sup> April 2021 to Friday 16<sup>th</sup> April 2021 The Easter religious festival falls within the spring break</p>
<p style="text-align: center;"><b>Summer 1</b></p> <p style="text-align: center;">Monday 19<sup>th</sup> April 2021 to Friday 28<sup>th</sup> May 2021</p> <p style="text-align: center;"><b>May Day Bank Holiday</b></p> <p style="text-align: center;">Monday 3<sup>rd</sup> May 2021</p>	<p style="text-align: center;"><b>Half Term</b></p> <p style="text-align: center;">Monday 31<sup>st</sup> May 2021 to Friday 4<sup>th</sup> June 2021</p>
<p style="text-align: center;"><b>Summer 2</b></p> <p style="text-align: center;">Monday 7<sup>th</sup> June 2021 Tuesday 20<sup>th</sup> July 2021</p>	<p style="text-align: center;"><b>Summer Break</b></p> <p style="text-align: center;">Wednesday 21<sup>st</sup> July 2021 to To be advised</p>

### **In-service training days:**

INSET days are for staff training and school will be closed to pupils on these days.

### **Religious festivals:**

Please note that the school will be open on days when religious festivals fall on a school day.

### **Polling Days:**

If there is an election during the academic year 2020-21, the school may be used as a polling station. If this is the case the school will be closed to pupils.