



## Remote Learning Policy – Behaviour Appendix

This appendix is in line with the school's policies on safeguarding, behaviour, remote learning and online safety. It relates specifically to the Department for Education (DfE) guidance around behaviour and discipline outside of school: *teachers have the power to discipline pupils for misbehaviour which occurs outside of school "to such an extent as is reasonable"*.

At Brampton Primary School (BPS) we want to support everyone in *Building Personal Success*. All pupils should behave responsibly when using Microsoft Teams, or any other web-based or computer applications, and adhere to the same standards of behaviour expected in school. With the safeguarding of all members of our community a priority, we trust everyone will understand and endorse the principles and rules outlined in this document.

### Terminology

For the purposes of this policy, the following terms have been defined:

- Application – any web-based or computer software that allows communication, e.g., Microsoft Teams, YouTube, WhatsApp, Roblox, etc.
- Chat – communication via text in any meeting or team
- Meeting – communication via voice and/or video
- Comments – communication linked to what someone has posted online

### Code of Conduct for Pupils When Using Microsoft Teams or Other Applications

1.1 All pupils are expected to adhere to the following guidelines when self-isolating:

- Pupils must be in school uniform.
- Pupils must be available between 9:30am and 3pm each school day.
- Pupils should have their cameras on where possible.
- Pupils should find a workspace that is quiet, safe and free from distractions with an adult nearby.
- Pupils must follow the general rules set out in the school's online safety policy.

1.2 In line with the school rules, the following is expected when using any online application:

- Pupils must behave in a respectful, polite and courteous manner at all times and toward all people (other pupils and staff) involved in meetings, chats.
- Pupils must focus on the lesson being taught and not use the meeting or chat to discuss anything off topic.

1.3 In line with the school rules and the online safety policy, the following is expected when using any application:

- Pupils must not upload, share or forward material that could be considered offensive, inappropriate or illegal.
- Pupils must not make comments that could be considered offensive or derogatory. This explicitly includes any form of cyberbullying.

1.4 In line with the school's safeguarding and online safety policies, the following is expected when using any application:

- Pupils must never send or accept invites to join teams from anyone other than a teacher, particularly if they are outside of BPS.
- Pupils must not share any personal information with anybody online.
- Pupils must report any concerns they have around abuse, misuse or access to inappropriate materials.
- Pupils must report any feelings of vulnerability that they themselves or others are feeling online.

## **Sanctions for Pupils not Adhering to the Code of Conduct**

In line with the graduated approach of the school's behaviour policy, children not adhering to the rules of acceptable behaviour will be sanctioned where appropriate – staff may need to be sensitive to pupils' home environment.

2.1 Where poor behaviour is disrupting the learning of the pupil or others, a verbal sanction will be given and a direction for correcting behaviour stated.

2.2 Pupils who have to be warned repeatedly about not adhering to the rules set out in 1.1 (where appropriate) or 1.2 will have their name recorded on the tracking sheet.

2.3 If the poor behaviour continues and it is disrupting the learning of the pupil or others, teachers reserve the right to remove the pupil from the lesson for a fixed period of time. The pupil will need to remain in the *waiting room* until the teacher decides to let them back in.

2.4 Pupils who, despite going through 2.1 – 2.3, continue to make poor behaviour choices will receive a blue letter. The child's parents/carers will also be contacted by the year group leader or a senior leader.

2.5 Any pupils who contravene the rules set out in 1.3 will receive a blue letter. The child's parents/carers will also be contacted by the year group leader or a senior leader.

## **Rewards**

Teachers will be able to praise positive behaviour choices in the ways set out in the school's behaviour policy. In addition to this, teachers may decide to use comments, emails and phone calls home.