



Building Personal Success

BRAMPTON PRIMARY SCHOOL

PARENT TEACHER ASSOCIATION

Minutes of the meeting held on Tuesday 6th June 2023 – 9.15am in the Conference Room

1. Welcome and Introductions

- Attended by: LR, GKJ, KP, OD, NUN, HM, MD, KT, PK, TB, MH, PS, AW and YV
- There was an introduction and welcome to the meeting, everyone present introduced themselves and their connection to the school. A discussion was held regarding the role and purpose of the PTA.

2. Discussions about the PTA constitution

- Parentkind have a model constitution that the group was asked to consider.
<https://www.parentkind.org.uk/your-pta-expert/governance/pta-constitution>

3. Adopting the constitution

- The constitution was adopted by the group.

4. Election of officers and trustees of the committee

- A chair was nominated and voted for – Grace Kenneth-Jimah
- A treasurer was nominated and voted for – Michala Dobiasova
- The role of secretary was not filled today and will be revisited at the next meeting.

5. Special business

- GKJ and MD will meet with the school business manager, YV to organise opening a PTA bank account.

6. AOB

- All members of the PTA will be DBS checked. PK will give out application forms.
- First actions for the PTA were discussed – support with sports' day and setting up an autumn fayre.

Date of the next meeting: Thursday 15th June at 9.15am

Items for the next agenda:

1. Welcome and introductions
2. Vote for PTA secretary
3. Update on DBS applications
4. Update on opening a bank account
5. Support for sports' day
6. Planning an autumn fayre
7. Further ideas from YV regarding possible avenues for fundraising
8. AOB